

## **Data Protection Policy**

The Colchester Photographic Society (CPS) is established with the objects set out in its constitution, and is a data controller within the UK.

The personal information referred to in this Policy may include name, contact details, records of entries to events, and such other information as may be necessary for the effective management of the legitimate interests of CPS. Any person wishing to verify the information held by the CPS may apply to the Secretary.

Colchester Photographic Society collects and holds personal information about:

- 1. Its members.
- Those offering their services to the CPS eg, as judges or lecturers.
   This information is used to facilitate administration, services and the general organisation of CPS and its various activities. This information is shared amongst the members of the CPS Committee.
- 3. Details relating to members of the Committee are published each year in the annual programme.
- 4. Photographers as the creators of Images used in the activities of CPS.

  This information is managed subject to the Constitution and Rules of CPS

CPS may retain historical archives for example but not limited to, records of meetings, competition entries, awards and other events and results.